

**HICKSVILLE NATIONAL LITTLE
LEAGUE**

2005 Revised Constitution

ID# 2323203

Hicksville National Little League

Constitution

Article I – Name

The organization shall be known as the Hicksville National Little League, hereinafter referred to as “Local League.” It is incorporated under the laws of the State of New York (November 7, 1960).

Article II – Objective

Section 1. The objective of the Hicksville National Little League shall be to implant firmly, in the children of the community, the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens.

Section 2. To achieve this objective, the Hicksville National Little League will provide a supervised program under the rules and regulations of Little League Baseball, Incorporated. All directors, officers and members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance. In accordance with Section 501-c-3 of the Federal Internal Revenue code, the Hicksville National Little League shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or interview in any political campaign on behalf of any candidate for public office.

Article III – Membership

Section 1. Eligibility – Any person sincerely interested in active participation to affect the objective of this local league may apply to become a member.

Section 2. Classes – There shall be the following classes of members:

- (a) Player Member. Any player candidate meeting the requirements of Little League regulation IV who resides within the authorized boundaries of the Local League shall be eligible to compete for participation but shall have no rights, duties or obligations in the management or in the property of the Local League.
- (b) Regular Members. Any person actively interested in furthering the objectives of the Local League may become a regular member upon active participation in two-thirds of the monthly meetings of the Hicksville

National Little League. The secretary shall maintain the role of membership to qualify voting members. Only regular members in GOOD STANDING are eligible to vote at the annual meeting.

All officers, board members, committee members, volunteer umpires, and other elected or appointed officials must be active regular members in good standing.

- (c) As used hereinafter, the word “Member” shall mean a regular member, unless otherwise stated.

Section 3. Suspension or Termination – Membership may be terminated by resignation or action of the Board of Directors.

- (a) The Board of Directors, by a two-thirds vote of those present at any duly constituted meeting, shall have the authority to discipline or suspend or terminate the membership of any member of any class when the conduct of such person is considered detrimental to the best interest of the Local League and/or Little League Baseball.

The member involved shall be notified of such meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges.

- (b) The Board of Directors shall, in case of a player member, give notice to the manager of the team of which the player is a member. Said manager shall appear, in the capacity of an adviser, with the player before a duly appointed committee of the Board of Directors, which shall have full power to suspend or revoke such player’s rights to future participation. A parent/guardian may accompany the player.

Article IV – Dues

Section 1. Dues for family members may be fixed at such amounts as the Board of Directors shall determine prior to the beginning of any membership period.

Section 2. A reasonable Little League participation fee may be assessed as a parent’s obligation to assure the operational continuity of the Local Little League. **AT NO TIME SHOULD PAYMENT OF ANY FEE BE A PREREQUISITE FOR PARTICIPATION IN THE LITTLE LEAGUE BASEBALL PROGRAM.** Little League Regulation XIII (c).

Article V – Meetings

Section 1. Annual Meeting – The annual meeting of the members of the Local Little League shall be held the fourth Wednesday of September at 7:30 pm each year for the purpose of electing a Board of Directors and members receiving reports and for the transaction of such

business as may properly come before the meeting. After the Board of Directors is elected, the board shall meet to elect the officers.

Section 2. Notice of Meeting – In August of each year, a letter will be sent with the schedule of the league meetings for the upcoming year, which will be the third Thursday of each month.

Section 3. Special Meetings – Special meetings of the members may be called by the Board of Directors or by the Secretary or the President at their discretion. Upon the written request of ten (10) members, the President shall call a special meeting to consider a specific subject. No business other than that specified in the notice of the meeting shall be transacted at any special meeting of the members.

Section 4. Quorum – The presence, in person, of one-third of the members shall be necessary to constitute a quorum.

Section 5. Voting – Only regular members shall be entitled to vote at any meeting of the Local League.

Section 6. Rules of Order – Roberts Rules of Order shall govern the proceedings of all meetings, except where same conflicts with the constitution or by-laws of the Local League.

Article VI – Board of Directors

Section 1. Board and Number – The management of the property and affairs of the Local League shall be vested in the Board of Directors. The number of directors shall be not less than ten (10), nor more than thirty-three (33). The directors shall, upon election, immediately enter upon the performance of their duties and shall continue in office until they're duly elected and qualified.

Section 2. Required Members – The Board membership shall include the officers, including the player agent, and a minimum of one manager and one volunteer umpire. (Only volunteer umpires may be elected to the Board.) The number of managers, including minor league representation elected to the Board, shall not exceed a minority of the total Board members.

Section 3. Annual Election and Term of Office – At each annual meeting, the members shall elect the ten (10) to thirty-three (33) members of the Board of Directors from the regular members of the Hicksville National Little League. All elections of directors shall be by majority vote of all regular members present at the time of the meeting.

Section 4. Vacancies – If any vacancy occurs in the Board of Directors by death, resignation, or otherwise, it may be filled by a majority vote of the remaining directors at any regular meeting or at any special meeting called for that purpose.

Section 5. Meetings, Notice and Quorum – Regular meetings of the Board of Directors shall be held immediately following the annual election and on such days thereafter as shall be determined by the Board. The President or the Secretary may, whenever any of them deems it advisable, and the Secretary shall, at the request in writing of ten (10) directors, issue a call for a special meeting of the Board. Notice of each meeting shall be given by the Secretary to each director either by mail at least three (3) days before the time appointed for the meeting to the last recorded address of each director, or by telephone or telegraphic or personal notice twenty-four (24) hours preceding the meeting.

In the case of special meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.

Section 6. Duties and Powers – The Board of Directors shall have the power to appoint such standing committees as it shall determine and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate.

The Board may adopt such rules and regulations for the conduct of its meetings and the management of the Local League, as it may deem proper.

The Board shall have the power by a two-thirds vote of those present at any regular or special meeting to discipline, suspend, or remove any director or officer or committee member of the Local League in accordance with the procedure set forth in Article III, Section 3 (a).

The Board shall receive, at the annual meeting of the members of the Local League, a report verified by the President and Treasurer, or by a majority of the directors showing the whole amount of real and personal property owned by it, where located, and where and how invested, the amount and nature of the property acquired during the year immediately preceding the date of the report and the manner of the acquisition; the amount applied, appropriated or expended during the year immediately preceding such date, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made; and the names and places of residence of the persons who have been admitted to membership in the Local League during such year, which report shall be filed with the records of the Local League and an abstract thereof entered in the minutes of the proceedings of the annual meeting.

A copy of such report shall be forwarded to Little League Headquarters.

Article VII – Other Committees

Section 1. Nominating Committee – The Board of Directors may appoint a nominating committee consisting of three (3) directors and other appointed regular members.

The committee shall investigate and consider eligible candidates and submit at the annual meeting a slate of candidates for the Board of Directors.

The committee shall also submit for consideration by the Board of Directors a slate of officers and committee members.

Section 2. Finance Committee – The Board of Directors may appoint a finance committee consisting of not less than three (3) nor more than five (5) directors.

The Treasurer shall be ex-officio member of the committee.

It shall be responsible for taking up collections at games, if such collections are authorized by the Local League, and shall turn over said collections to the Treasurer immediately after each game.

Section 3. Building and Property Committee – (May be combined with grounds committee.) The Board of Directors may appoint a building and property committee consisting of three (3) directors and other appointed regular members.

The committee shall investigate and recommend available suitable sites and plans for development, including ways and means, the latter in cooperation with finance committee.

It shall be responsible for repair and improvement recommendations, other than normal maintenance, and supervise the performance of approved projects.

Section 4. Grounds Committee – (May be combined with building and property committee.) The Board of Directors may appoint a grounds committee, which shall be responsible for the care and maintenance of the playing field(s), buildings, and grounds. It shall operate within the amount appropriated in the approved budget for the purpose.

Section 5. Playing Equipment Committee – The Board of Directors may appoint a playing equipment committee, which shall secure bids on needed supplies and equipment, and make recommendations for their purchase to the Board.

The committee shall be responsible for the proper issuance of such supplies and equipment and for the repair, cleaning, and storage thereof at the close of the season.

Section 6. Managers Committee – The Board of Directors may appoint a managers committee consisting of three (3) directors.

The committee shall interview and investigate prospective managers and coaches, including those for the minor league and farm teams, and recommend acceptable candidates to the President, for approval by the Board of Directors.

It shall, during the playing season, observe the conduct of the managers and coaches and report its findings to the President of the Local League.

It shall, at the request of the President or Board of Directors, investigate complaints concerning managers and coaches, and make a report thereof to the President or Board of Directors as the case may be.

Section 7. Umpire Committee – The Board of Directors may appoint an umpire committee consisting of three (3) directors and other appointed regular members.

The Local League President shall be chairman of any such committee.

The committee shall recruit, interview, and recommend to the Board for appointment a staff of umpires, including a chief umpire and replacements.

When appointed, the staff of umpires shall be under the personal direction and responsibility of the Local League President, assisted by the Chief Umpire, who shall train, observe, and schedule the staff.

Section 8. District Committee – The Board of Directors may appoint a district committee consisting of the Local League President or Chairman or two (2) other directors.

The committee shall assist the district administrator in the interleague district functions, including the selection of members of the district administrator’s advisory committee and the selection of tournament sites and area tournament directors.

Section 9. Auditing Committee – The Board of Directors shall appoint an auditing committee consisting of three (3) directors. The President - Treasurer or signatories are not eligible.

The committee will review the Local League’s books and records annually, prior to the annual meeting, and attach a statement of their findings to the annual financial statement of the President and Treasurer; or may, if directed by the Board of Directors, secure the services of a certified public accountant or certified fraud accountant to accomplish such review.

Section 10. Minor League Committee – The Board of Directors may appoint a minor league committee of three (3) directors.

The chairman of the committee shall be the minor league President and be responsible to the Local League President for the proper conduct of the minor league operation.

Article VIII – Officers, Duties and Powers

Section 1. Election – Immediately following the annual meeting, the directors present, provided there by a quorum, shall meet for the purpose of electing officers and appointing committees for the ensuing year.

Section 2. Officers – The officers of the Local League shall consist of a President, one or more Vice Presidents, a Secretary, a Treasurer, and a Player Agent or Agents, all of whom shall hold office for the ensuing year or until their successors are duly elected. Regulation (b).

The Board of Directors may appoint such officers or agents as it may deem necessary or desirable, and may prescribe the powers and duties of each and may fill any vacancy which may occur in any office.

Section 3. President – The President shall:

- (a) Conduct the affairs of the Local League and execute the policies established by the Board of Directors.
- (b) Present a report of the condition of the Local League at the annual meeting.
- (c) Communicate, to the Board of Directors, such matters as deemed appropriate and make such suggestions as may tend to promote the welfare of the Local League.
- (d) Be responsible for the conduct of the Local League in strict conformity to the policies, principles, rules, and regulations of Little League Baseball, Incorporated, as agreed to under conditions of charter issued the Local League by that organization.
- (e) Designate, in writing, other officers, if necessary, to have power to make and execute for/and in the name of the Local League such contracts and leases as may have received and prior approval of the Board.
- (f) Investigate complaints, irregularities and conditions detrimental to the Local League and report thereon to the Board of executive committee as circumstances warrant.
- (g) Prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof.
- (h) With the assistance of the player agent, examine the application and support proof-of-age documents of every player candidate and certify to residence and age eligibility before the player may be accepted for tryouts and selection.

Section 4. Vice President – In case of the absence or disability of the President, and provided he is authorized by the President or Board so to act, the Vice President shall perform the duties of the President, and when so acting, shall have all the powers of that office, and shall have such other duties as from time to time may be assigned by the Board of Directors or by the President.

Section 5. Secretary – The Secretary shall:

- (a) Be responsible for recording the activities of the Local League and maintain appropriate files, mailing lists, and necessary records.
- (b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of the secretary or as may be assigned by the Board of Directors.
- (c) Maintain a list of all regular and honorary members, directors and committee members, and give notice of all meetings of the Local League, the Board of Directors and committees.
- (d) Keep the minutes of the meetings of the members, the Board of Directors, and the executive committee and cause them to be recorded in a book kept for that purpose.
- (e) Shall conduct all correspondence not otherwise specifically delegated in connection with said meetings and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
- (f) Notify members, directors, officers and committee members of their election or appointment.

Section 6. Treasurer – The Treasurer shall:

- (a) Perform such duties as are herein specifically set forth and such other duties as are customarily incident to the office of Treasurer or may be assigned by the Board of Directors.
- (b) Receive all monies and securities, and deposit same in depository approved by the Board of Directors.
- (c) Keep records for the receipt and disbursement of all monies and securities of the Local League, approve all payments from allotted funds and draw checks therefore.
- (d) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the annual meeting.

Section 7. Player Agent – The Player Agent shall:

- (a) Record all player transactions and maintain an accurate and up-to-date record thereof.
- (b) Receive and review applications for player candidates and assist the President in checking residence and age eligibility.

- (c) Conduct the player auction or draft and all other player transaction or selection meetings.
- (d) Prepare the player agent's list.
- (e) Prepare for the President's signature and submission to Little League Headquarters team rosters and the tournament team eligibility affidavit.
- (f) Notify Little League Headquarters of any subsequent player replacements or trades.

Article IX – Managers, Coaches, and Umpires

Section 1. Team managers and coaches shall be appointed annually by the President, and be approved by the Board of Directors. Managers shall be involved in the selection of their teams and for their actions on the field. Regulation 1 (b).

Section 2. Umpires shall be appointed annually by the President, with the approval of the Board of Directors, who shall be responsible for their assignments and for their actions on the field. Regulation 1 (b).

Section 3. While holding such office, the President and shall not manage, coach or umpire. The Player Agent shall not conduct a draft in his/her respective division. The Vice Presidents may manage, coach, or umpire provided they do not serve on the Protest Committee. Regulation 1 (b).

Article X – Affiliation

Section 1. Charter – The Local League shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter.

The Local League shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or operate any other program.

Section 2. Rules and Regulations – The official playing rules and regulations, as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on this Local League.

Section 3. Local League Rules and/or By-laws – The local rules and/or by-laws of this Local League shall be adopted by the Board of Directors at a meeting to be held not less than one month previous to the first scheduled game of the season, but shall in no way conflict with the rules and regulations of Little League Baseball, Incorporated.

Article XI – Financial and Accounting

Section 1. The Board of Directors shall decide all matters pertaining to the finances of the Local League and it shall place all income in a common league treasury, directing the expenditure of same in such manner as will give no individual or team advantage over those in competition with such individual or team.

Section 2. The Board shall not permit the contribution of funds or property to individual teams, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the Local League.

Section 3. The Board shall not permit the disbursement of the Local League funds for other than the conduct of Little League activities in accordance with the rules and policies of the Little League Baseball, Inc.

Section 4. No director, officer, or member of the Local League shall receive, directly or indirectly, any salary, compensation or emolument from the Local League for services rendered as director, officer, or member.

Section 5. All monies received shall be deposited to the credit of the Local League in the Greenpoint Savings Bank and all disbursement shall be made by check or debit card. All debit cards shall be assigned to specific director and monitored monthly by the Treasurer. All checks shall be signed by the Local League Treasurer and such other officer or officers or person or persons as the Board of Directors shall determine.

Section 6. The fiscal year of the Local League shall begin on the first day of October and shall end on the last day of September.

Section 7. Distribution of Property Upon Dissolution. Upon dissolution of the Local League and after all outstanding debts and claims have been satisfied, the members shall distribute the property of the Local League to such other organization or organizations maintaining an objective similar to that set forth herein, which are or may be entitled to exemption under Section 501 (c) (3) of the Internal Revenue Code or any future corresponding provision.

Article XII – Amendments

This constitution and by-laws may be amended, repealed or altered in whole or in part by a majority vote at two consecutive meetings of the members, provided notice of the proposed change is included in the notice of such meeting.

Draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated, for approval.